



**Adding, managing
and sharing learning paths**
Processes and functionality

About Learning paths



Learning paths

You can save content items to keep them organised and support students in **Learning paths**. Each learning path has a unique PIN which students can use to access the path. You can build many learning paths and use Scootle to keep them in one place or share them with others.

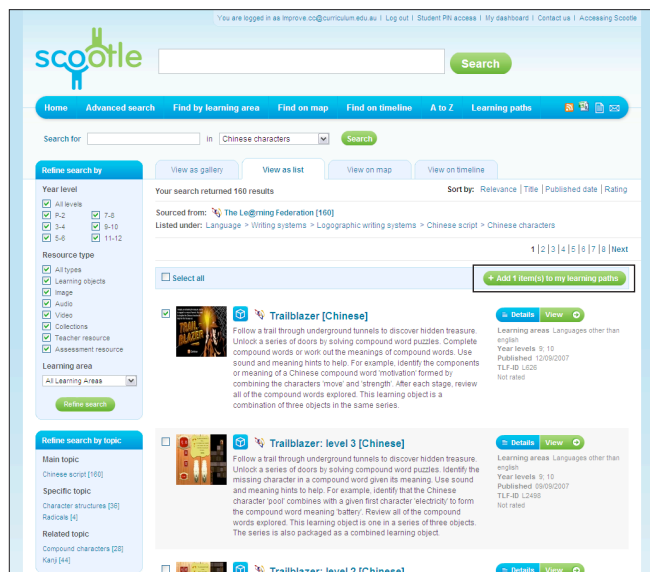
A learning path includes a sequence of learning content, interwoven with teacher comments and descriptions, and delivered to students either online (by use of the student PIN) or offline (by using an exported learning path spreadsheet or PDF).

The screenshot displays the Scootle Learning Paths interface. At the top, there's a navigation bar with links like Home, Advanced search, Find by learning area, Find on map, Find on timeline, A to Z, and Learning paths. The main content area shows a path titled 'Games with Chinese characters' with a PIN number VCNKKS. Below this, there's a list of resources, including 'Quiz show: pick a box [Chinese] [Windows version]' and 'Quiz show: wheel of discovery: level 1 [Chinese] [Windows version]'. The interface also includes sections for 'Shared learning paths', 'My learning paths', and 'Tips and guidelines'.

How to Build a learning path

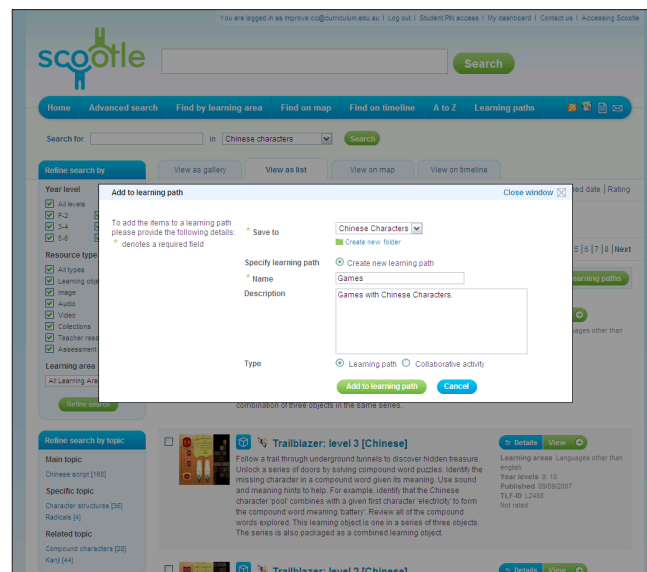


Step 1 Choose items from search results



When viewing results from searching or browsing you can add items to a learning path by checking the boxes to the left of the item titles. As more items from the results list are chosen the **Add item(s)** list updates to show how many you have selected. Once you have chosen the items, select **+ Add (number) items to my learning paths** to save them to a learning path. You cannot add more than 20 items to a learning path at any one time.

Step 2 Create a learning path or add to an existing path



You can select a folder from the list or select **Create new folder**. If you create a new folder enter a name and select **Save**. If you are making a new learning path choose **Create new learning path**. To create a new learning path enter a **Name** and an optional **Description**, then select **Save**. For subsequent additions choose **Add to existing learning path** and select it from the **Select** list. When you have finished choose **Add to learning path** to save your learning path.

Step 3 Return to search or go to learning path



Once your learning path has been saved you will be returned to the search results page. Here, you can view your learning paths and folders by selecting **My dashboard**, then the folder you want to look at under **My learning paths**.

Overview

Learning paths page



Your learning paths are stored and managed in the **Learning paths** tab.

You are logged in as [improve.co@curriculum.edu.au](#) | [Log out](#) | [Student PIN access](#) | [My dashboard](#) | [Contact us](#) | [Accessing Scootle](#)

scootle [Search](#)

[Home](#) [Advanced search](#) [Find by learning area](#) [Find on map](#) [Find on timeline](#) [A to Z](#) [Learning paths](#) [📄](#) [✉](#)

Organise, annotate and share digital curriculum resources by building learning paths and creating collaborative workspaces to bring your lessons to life.

Find in ☒ Title ☐ Learning area ☐ Contributor ☐ User tags [Find learning paths](#)

Shared learning paths

Shared with
» Public

My learning paths

My learning path folders
» Chinese Characters [1]
[Create new folder](#)

Tips and guidelines

» Guidelines and obligations for managing collaborative activities

What is a learning path?

A learning path allows you to integrate selected items of digital curriculum content with learning tasks for students. Students are provided with a unique PIN to allow them to view and use the content and activities online. [Find out more about learning paths.](#)

What is a collaborative workspace?

A collaborative workspace is a secure online workspace for teaching students. Setting one up is as simple as uploading selected digital curriculum resources to the workspace and setting tasks and questions for your class. [Find out more »](#)

Most popular

- » Bacteria
- » Paul's Cricket LP
- » yuri LP1
- » Paul Test
- » Maths + Resource + Science

Recent additions

- » Chemical reactions 2
- » 222Margaret
- » Paul's Second Football Path
- » my new LP 1
- » Maths + Resource + Science

Last updated

- » Chemical reactions 2
- » 222Margaret
- » Paul's Second Football Path
- » TLFS0402 The Sun LP
- » my new LP 1

Shared learning paths

Use the list to access all learning paths that have been shared with you.

You can view learning paths shared in your school and in your jurisdiction, and public learning paths that have been shared with the whole Scootle community.

My learning paths

All learning paths that you create or copy are stored here.

By selecting **My learning path folders** you can sort your learning paths into folders to make it easier to find and organise them.

Search and browse learning paths

You can search for learning paths using the **Find learning paths** search box, or browse popular, recently created and recently updated learning paths. See page 45 for more information.

Learning paths you find can be copied into your folder so you can customise them for your own learners' needs.

Overview

Edit learning path page



When viewing your learning path folders, select an edit link to edit that learning path.

Preview learning path
You can preview the displayed learning path by selecting this tab.

Learning path details
The learning path details, including the title, description, PIN, contributor and URL, are displayed here. The details and title can be edited by choosing **Edit details** under **Actions**.

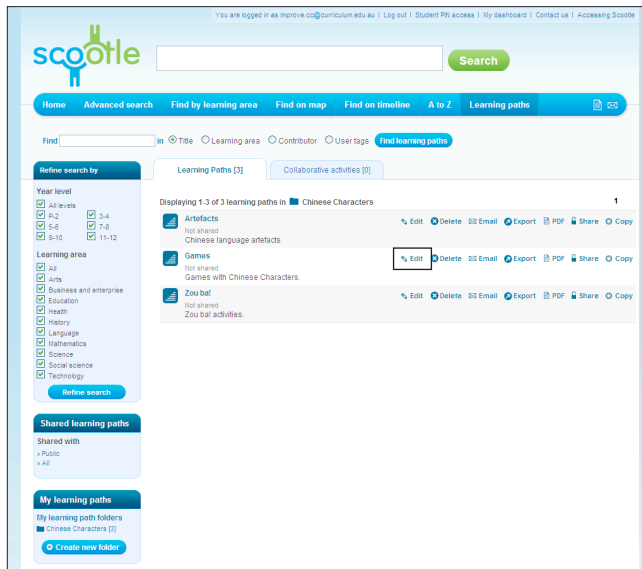
Actions
You can edit the details of each learning path (including the description and additional comments), delete it, share it, convert it to a collaborative activity, email it to another person (for example, a student), export it as an Excel spreadsheet or save it as a PDF.

Actions
You can edit the description of an item (left), add a comment or delete the item.

How to Sort or delete items within a learning path

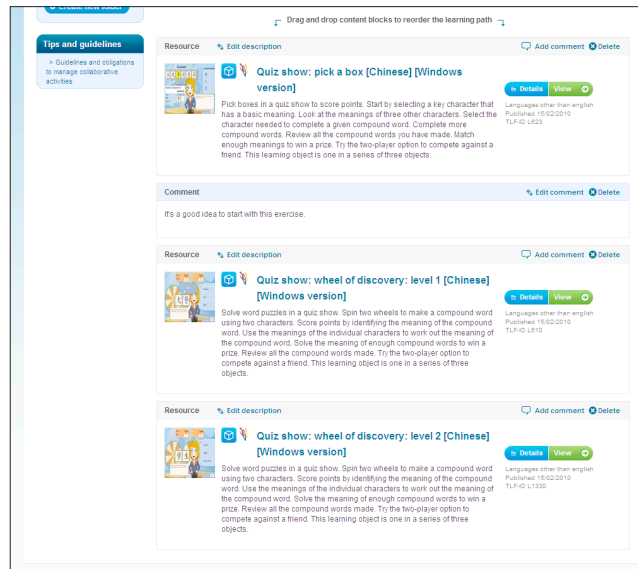


Step 1 Select a learning path



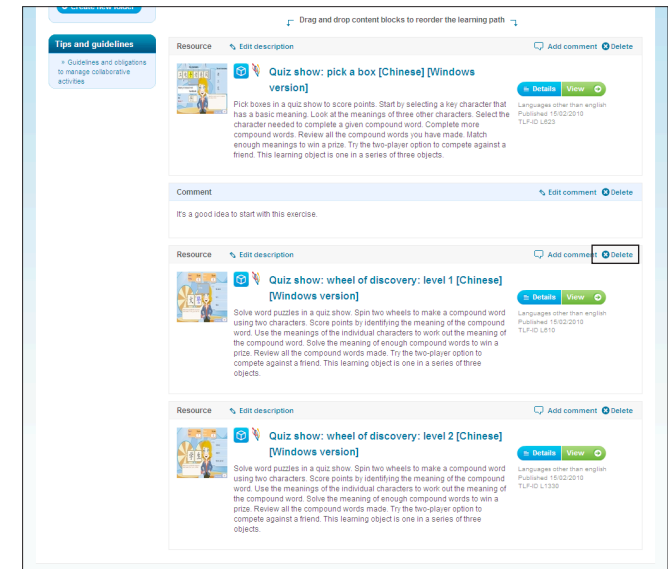
Each item (learning content or comment) within a learning path can be moved to a different place in the sequence. The first step is to select a learning path by choosing the corresponding **Edit** link.

Step 2 Sort items



Click and drag a content item to a different place. When you release the item it will snap into place.

Step 3 Delete items



To delete an item select **Delete**. A dialogue box will pop up confirming the deletion. Select **OK** to delete or **Cancel** to return to your learning paths.

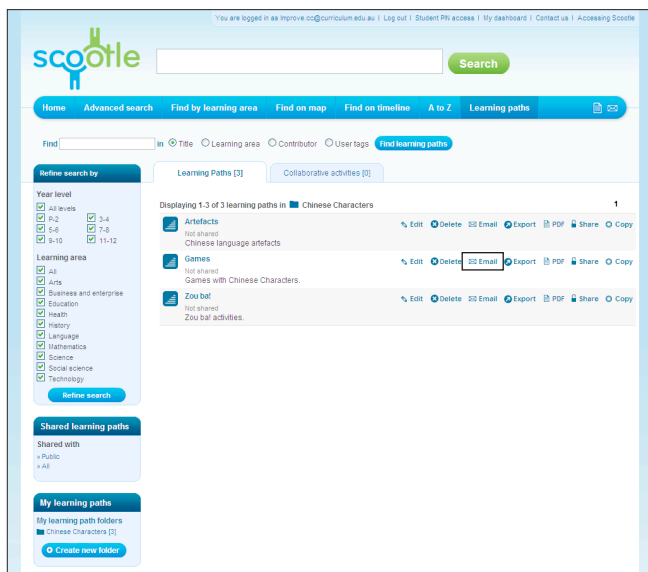
How to

Email a learning path



Step 1

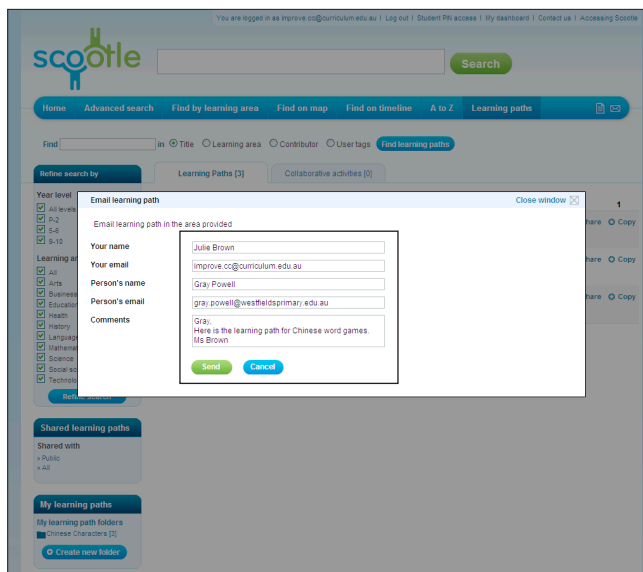
Select Email



You can send a learning path to another person, such as a student, by selecting **Email**.

Step 2

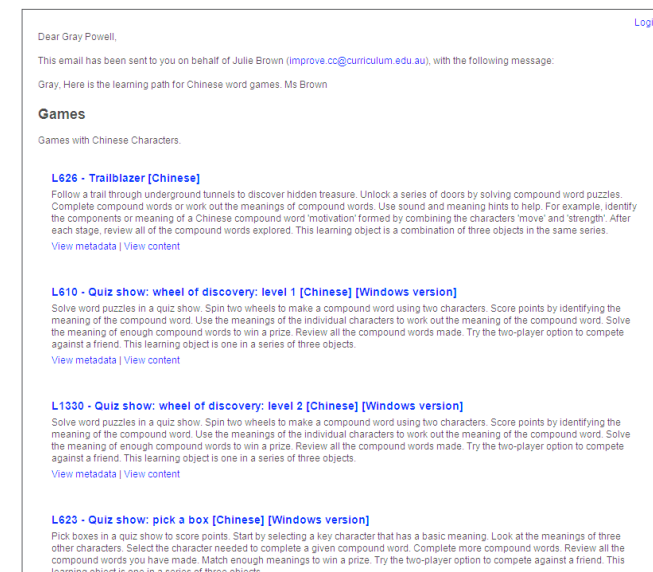
Enter details and send



Fill in your name, your email address, the recipient's name and email address, and any comments you wish to make. Comments will appear in the body of the message.

Sample

Email message format



The recipient will receive an email message similar to the one shown here. They can use the **Login** link at the beginning of the message to go to the Scootle login page.

The recipient can view the learning content by selecting the relevant links in the message. They can also read your comments and edited descriptions.

The message is sent from Scootle, not you, so if the recipient wishes to respond, they will need to forward it to your address.

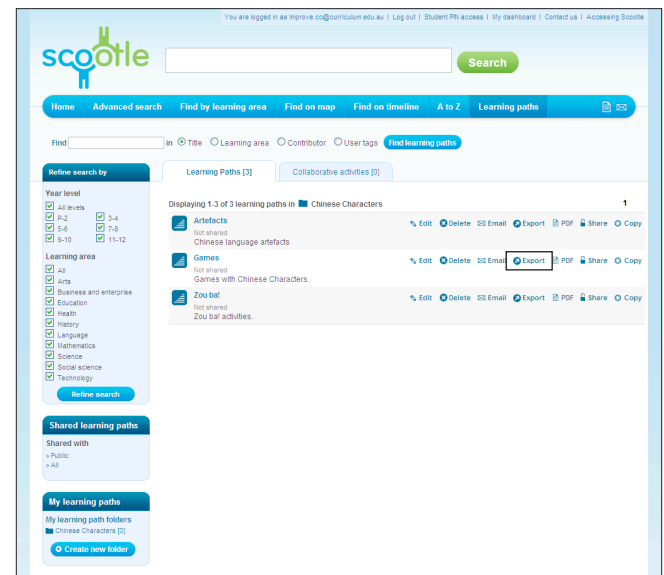
How to

Export a learning path



Step 1

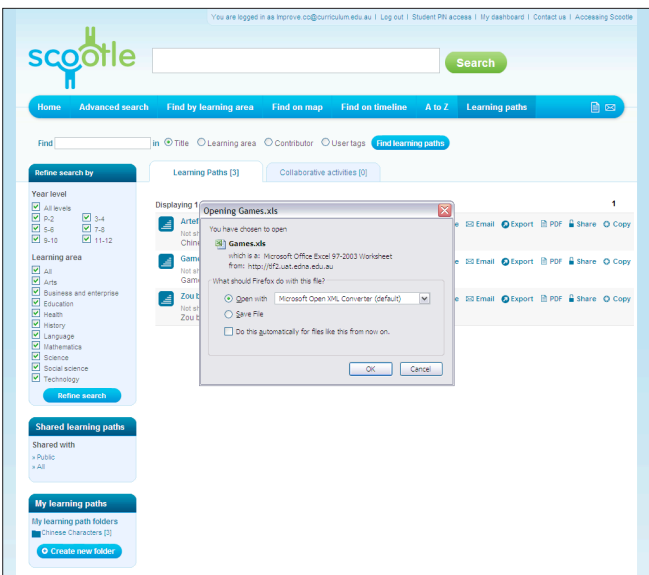
Select Export



Select **Export** to export a learning path as a spreadsheet which can be opened by an application such as Excel or Numbers.

Step 2

Open file or specify save location



A dialogue box will prompt you to save the file.
In Mozilla Firefox (depicted above):
Select **Open with** and choose spreadsheet editing software, or select **Save file** and **OK**.
In Internet Explorer:
Select **Open** or **Save**.

Sample

Spreadsheet format

Object Id	Title	Description	View Metadata URL	View Content URL
L625	Trailblazer [Chinese]	Follow a trail through underground tunnels to discover hidden treasure. Unpack a series of scores by solving compound word puzzles. Complete compound words or work out the meanings of compound words. Use sound and meaning hints to help. For example, identify the components or meaning of a Chinese compound word 'motivation' formed by combining the characters 'move' and 'strength'. After each stage, review all of the compound words explored. This learning object is a combination of three objects in the same series.	http://rpfl.jat.edu.au.auobject/inf/action?function=metadata&id=L625	http://rpfl.jat.edu.au.auobject/inf/action?function=content&id=L625
U810	Quiz show: wheel of discovery level 2 [Chinese] [Windows version]	Solve word puzzles in a quiz show. Spin two wheels to make a compound word using two characters. Score points by identifying the meaning of the compound word. Use the meanings of the individual characters to work out the meaning of the compound word. Solve the meaning of enough compound words to win a prize. Review all the compound words made. Try the two-player option to compete against a friend. This learning object is one in a series of three objects.	http://rpfl.jat.edu.au.auobject/inf/action?function=metadata&id=U810	http://rpfl.jat.edu.au.auobject/inf/action?function=content&id=U810
L1330	Quiz show: wheel of discovery level 2 [Chinese] [Windows version]	Solve word puzzles in a quiz show. Spin two wheels to make a compound word using two characters. Score points by identifying the meaning of the compound word. Use the meanings of the individual characters to work out the meaning of the compound word. Solve the meaning of enough compound words to win a prize. Review all the compound words made. Try the two-player option to compete against a friend. This learning object is one in a series of three objects.	http://rpfl.jat.edu.au.auobject/inf/action?function=metadata&id=L1330	http://rpfl.jat.edu.au.auobject/inf/action?function=content&id=L1330
U823	Quiz show: pick a box [Chinese] [Windows version]	Pick boxes in a quiz show to score points. Start by selecting a key character that has a basic meaning. Look at the meanings of three other characters. Select the character needed to complete a given compound word. Complete more compound words. Review all the compound words you have made. Match enough meanings to win a prize. Try the two-player option to compete against a friend. This learning object is one in a series of three objects.	http://rpfl.jat.edu.au.auobject/inf/action?function=metadata&id=U823	http://rpfl.jat.edu.au.auobject/inf/action?function=content&id=U823

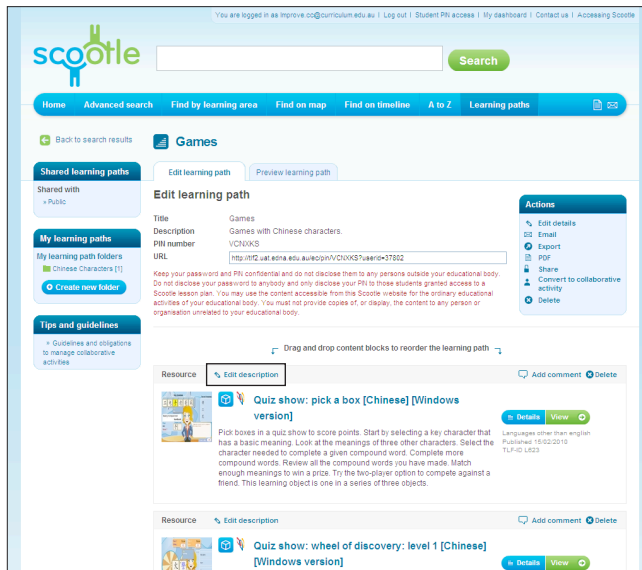
The learning path spreadsheet can be opened in Excel or Numbers, and will have each item of learning content and comment in its own row, with one field per column: title, description and so on. Comments appear in the description column.

How to

Edit an item description within a learning path

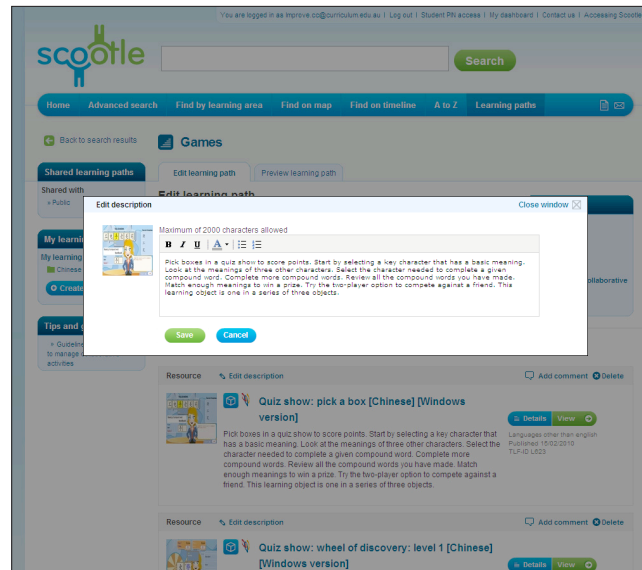


Step 1 Select **Edit description**



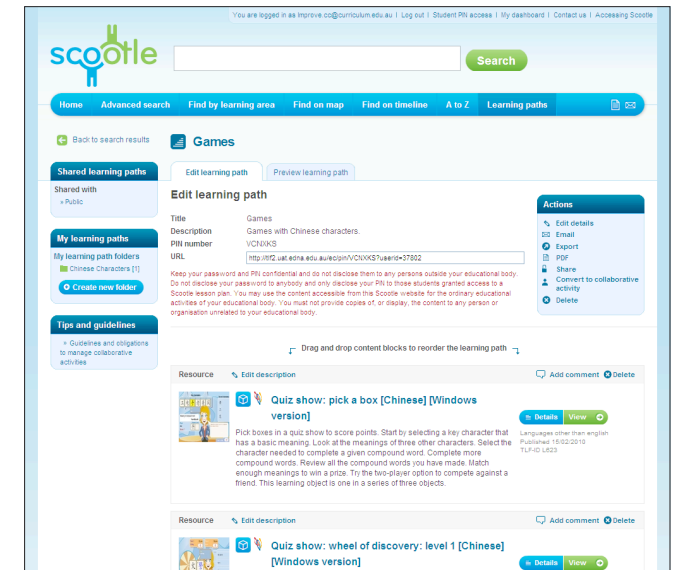
You can edit the description of an individual content item by selecting the **Edit description** link directly above the item.

Step 2 Edit the item description



Type within the text box to alter the text. You can delete any parts of the original description and enter your own text. Select **Save** to keep your changes and return to the learning path.

Step 3 Return to the learning path



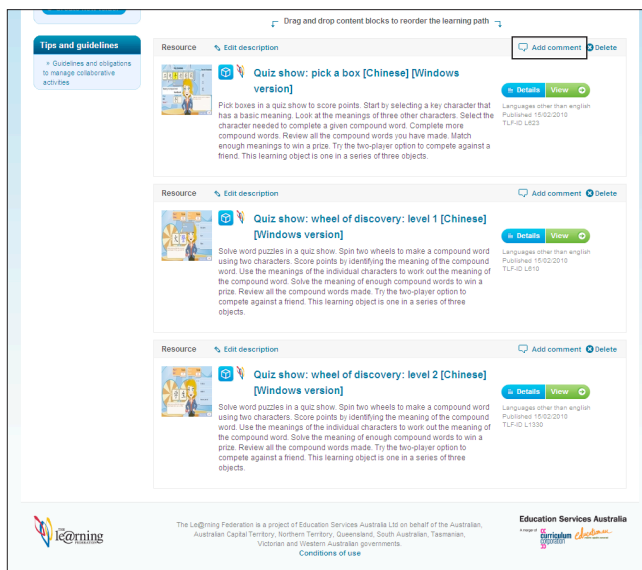
Your students will see your new description when they visit the learning path, but anyone viewing that learning content in the repository will see the original description.

How to

Add a comment to an item within a learning path

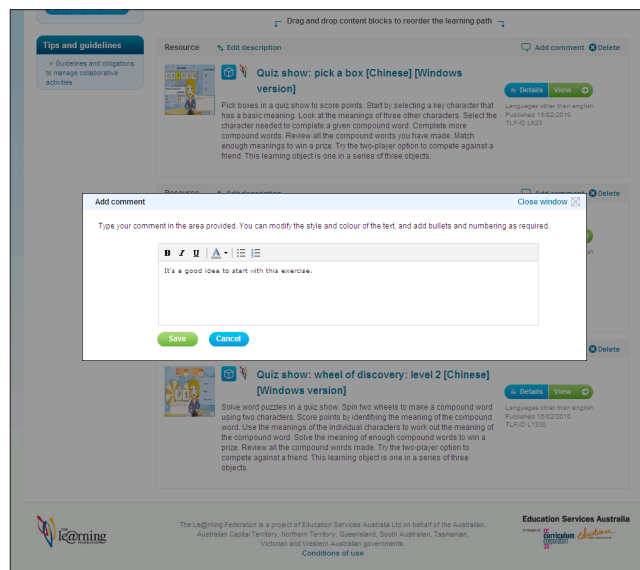


Step 1 Select Add comment



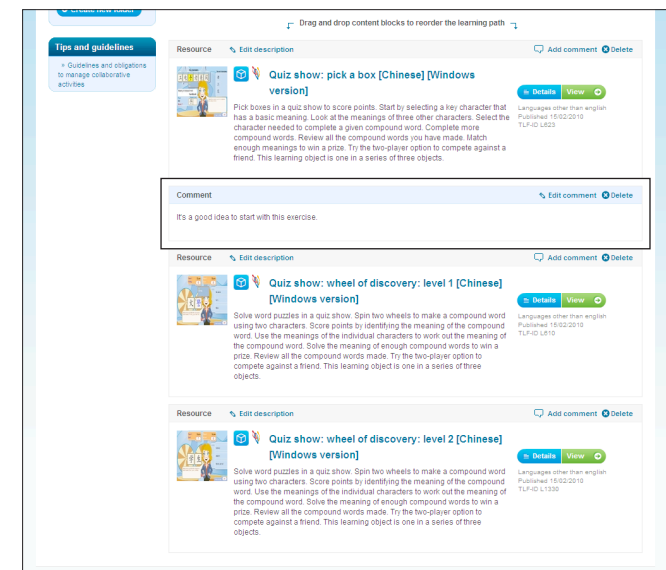
To add a comment after an item select **Add comment**.

Step 2 Enter your comment



Type inside the text box to enter your comment. Select **Save** to keep your changes and return to the learning path.

Step 3 Return to the learning path



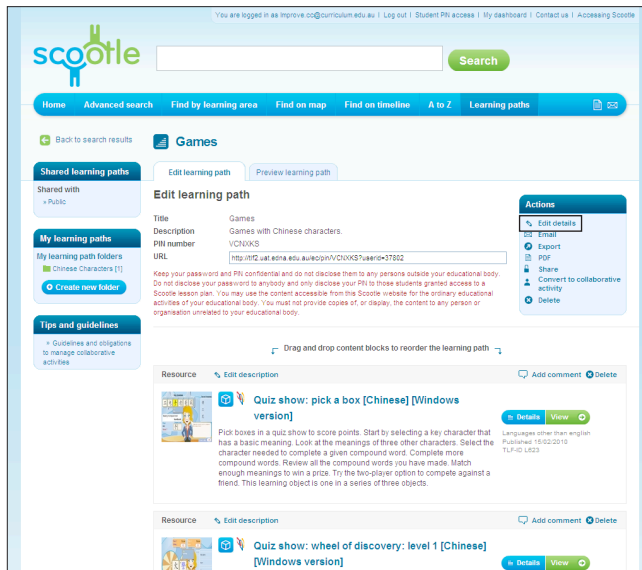
Once added, your comment appears directly below the corresponding item in the learning path.

How to

Add additional instructions to a learning path

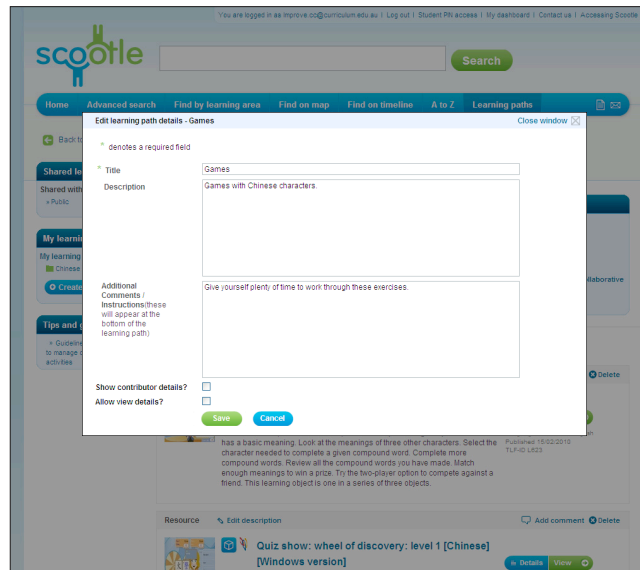


Step 1 Select Edit details



To edit the details of the learning path, or add comments to the learning path rather than one item within it, select **Edit details**.

Step 2 Add or edit details



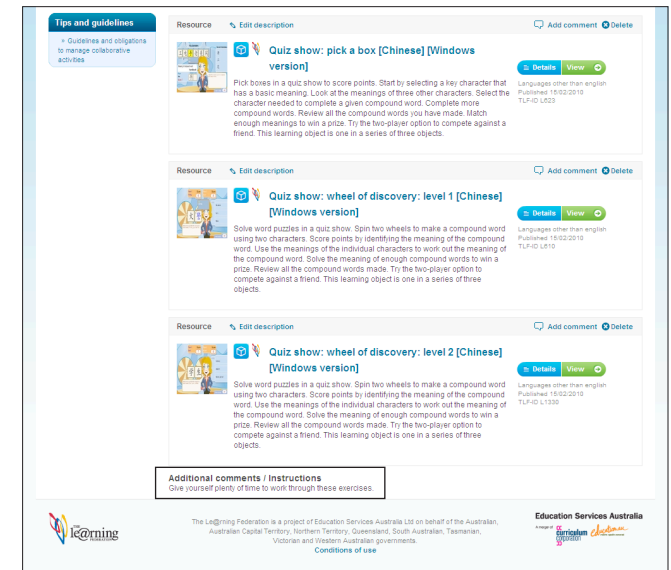
You can edit the title and description of the learning path and add additional comments or instructions.

If you want the name of the contributor to be visible in the details of the learning path, select the **Show contributor details?** check box.

If you want to grant students the ability to see the details of the learning path, select the **Allow view details?** check box.

When you have made your changes select **Save** to keep them and return to the learning path.

Step 3 Return to the learning path



Once added, your additional comments appear at the end of the learning path.

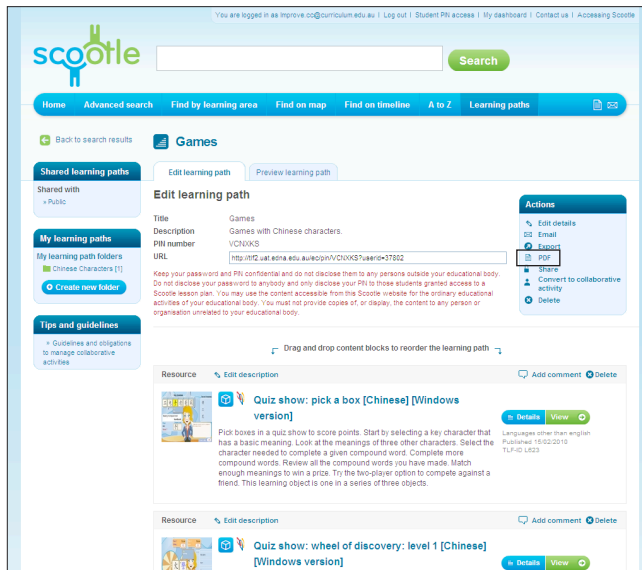
How to

Create a learning path PDF



Step 1

Select PDF

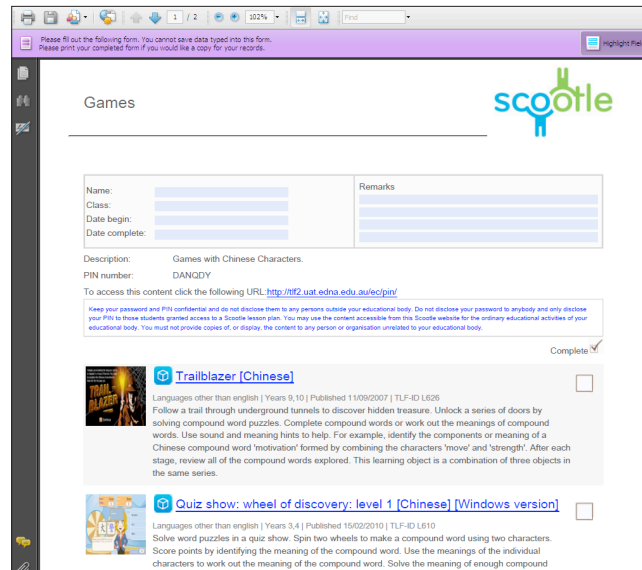


Select **PDF** to save a learning path as a PDF file.

This format allows the learning path to be printed and used as a reference or supporting document. A student could have the printed document sitting beside them at the computer, reference the PIN to access the learning path and use the check boxes to keep track of their progress through the learning path.

Step 2

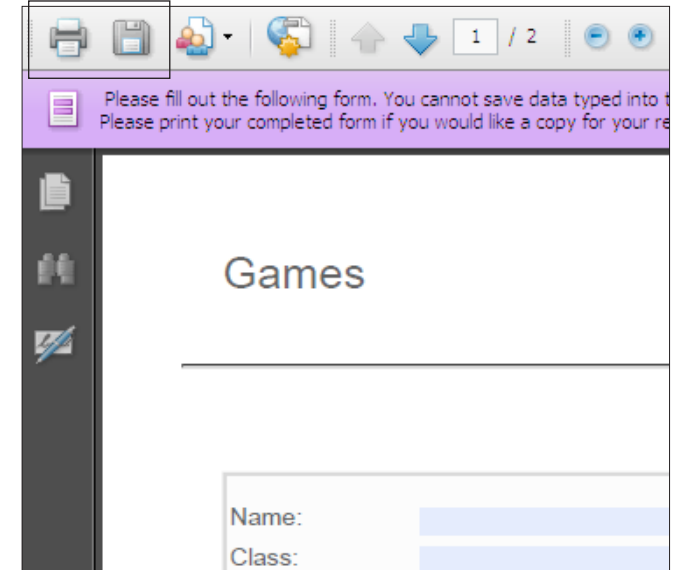
PDF opens in a browser or PDF reader



The learning path opens in your browser or a separate application, such as Adobe Reader or Preview.

Outcome

Save or print learning path



Select the print icon to print the document or the disk icon to save it. The placement and appearance of these icons may differ according to the PDF-viewing application you are using.

How to Convert a resource to a learning path



Step 1 Select **Convert to learning path**

The screenshot shows the Scootle interface with a search bar at the top. Below the search bar, there are navigation tabs: Home, Advanced search, Find by learning area, Find on map, Find on timeline, A to Z, and Learning paths. A resource titled "Outside world comes to keeper of the light", 1933 - asset 2 is displayed. The resource description states: "This is a clip taken from the first half of an item featured in the weekly episode of the black-and-white newsreel Cinesound Review released to cinemas on 13 April 1933. The item as a whole is about the visit of the supply ship 'Cape York' to lighthouses along the coast of Tasmania. This clip features Tasman Island and shows first the high, rocky crags of Cape Pillar seen from the sea through a ship's porthole and then the ship's boat on the sea beneath the flying fox, or flying bridge, which carries people and supplies to the landing area on Tasman Island, high above the sea." The 'Convert to learning path' button is highlighted in the 'Actions' menu.

When you convert a digital curriculum resource to a learning path, Scootle also adds related content to that learning path. To convert a resource to a learning path select **Convert to learning path**.

Step 2 Create a learning path or add to an existing path

The screenshot shows the 'Add to learning path' dialog box. It contains fields for 'Name' and 'Description'. There are two radio buttons: 'Learning path' (selected) and 'Collaborative activity'. There are also buttons for 'Add to learning path' and 'Cancel'. The dialog box is overlaid on the resource page.

You can select a folder from the list or select **Create new folder**. If you create a new folder enter a name and select **Save**. If you are making a new learning path choose **Create new learning path**. To create a new learning path enter a **Name** and an optional **Description**, then select **Save**. For subsequent additions choose **Add to existing learning path** and select it from the **Select** list. When you have finished choose **Add to learning path** to save your learning path.

Outcome Resource appears as a learning path

The screenshot shows the Scootle interface with the resource "Outside world comes to keeper of the light", 1933 - asset 1 displayed as a learning path. The resource description states: "This is a clip taken from the beginning of an item featured in the weekly episode of the black-and-white newsreel Cinesound Review released to cinemas on 13 April 1933. The item as a whole is about the visit of the supply ship 'Cape York' to lighthouses along the coast of Tasmania. In the title screen, the clip opens with a bullet train heading up supplies from the shore on Bear Island and a follow-up to a sequence of shots of the lighthouse and the lighthouse keeper's families. Accompanied by generic music, the commentator Charles Lawrence describes the isolation and monotony of island life, the welcome change brought by the supply ship, and the importance of the keepers' families finding happiness in their own company." The resource is listed under the 'Learning paths' section.

The resource now appears as a new learning path or is added to an existing learning path, along with all related content.

Overview

My learning path folders



Your learning paths can be organised using the **My learning path folders** page. You can access this page by selecting **My learning path folders** in the **My learning paths** box on the left-hand side of the page.

Shared learning paths

Use the list to access the learning paths that have been shared with you.

You can view learning paths shared in your school and in your jurisdiction, and those that have been shared with the whole Scootle community.

My learning paths

Learning paths you create and copy are stored here.

You can sort your learning paths into folders to make it easier to find and organise them.

The screenshot shows the Scootle interface for managing learning path folders. At the top, there's a navigation bar with links like Home, Advanced search, Find by learning area, Find on map, Find on timeline, A to Z, and Learning paths. Below this is a search bar and a 'Find learning paths' button. The left sidebar contains two main sections: 'Shared learning paths' with a 'Shared with' dropdown (currently set to 'Public') and 'My learning paths' which lists folders like 'Chinese Characters [3]', 'European History [4]', 'Foxes [1]', and 'Volcanoes [1]'. There's a 'Create new folder' button in the 'My learning paths' section. The main content area, titled 'My learning path folders', shows a list of folders with their respective counts and actions (Export, View, Delete, Rename). At the bottom, there's a footer with logos for The Learning Federation and Education Services Australia.

Create new folder

Use the **Create new folder** button to make a new folder to store your learning paths.

Import folder

Use the **Import folder** button to create a new folder from a previously exported XML file.

Actions

Select the **Export** icon to download a folder to your computer.

Select **View** to open folders you have created and view the learning paths in each folder.

Select **Delete** to delete a folder. If you delete a folder that contains learning paths you will delete those learning paths too.

Select **Rename** to rename a folder.

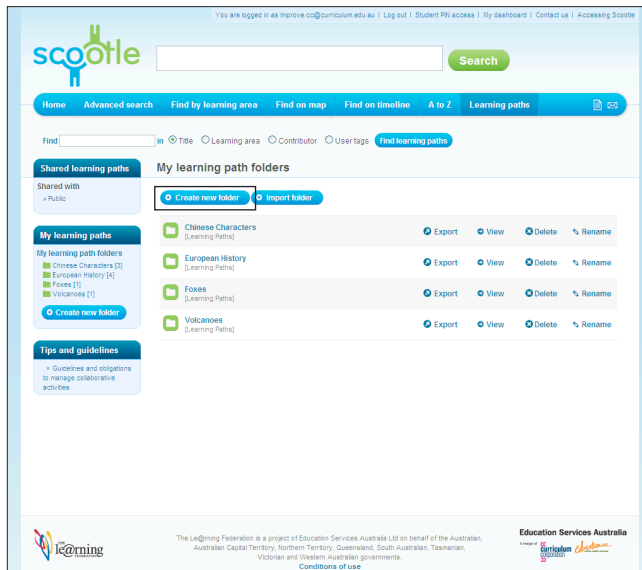
How to

Create a learning path folder



Step 1

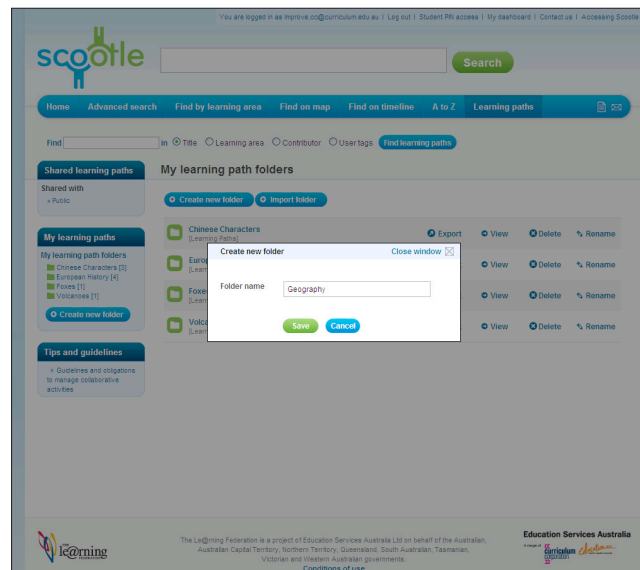
Select **Create new folder**



Select **Create new folder** to create a new folder for organising your learning paths.

Step 2

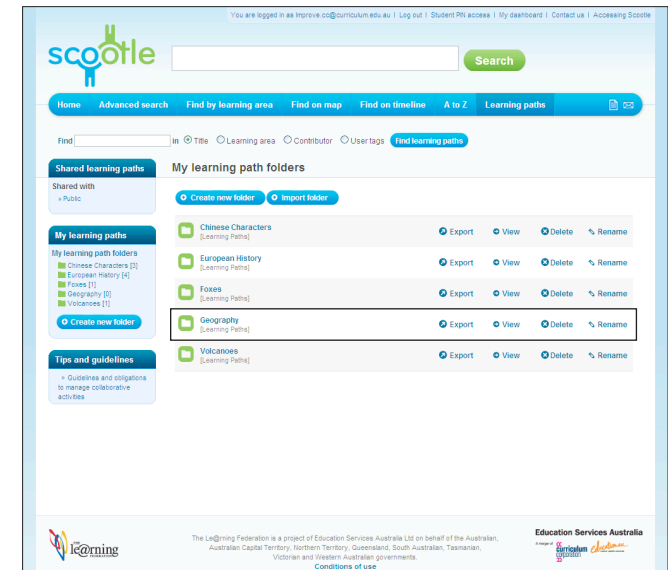
Enter a folder name



Enter a name for your new folder.
Select **Save** to save your folder, or **Cancel** to return to the **My learning path folders** page.

Outcome

Folder created



Your new folder is created. It will appear in the list of folders on your **My learning path folders** page. This list is sorted alphabetically.

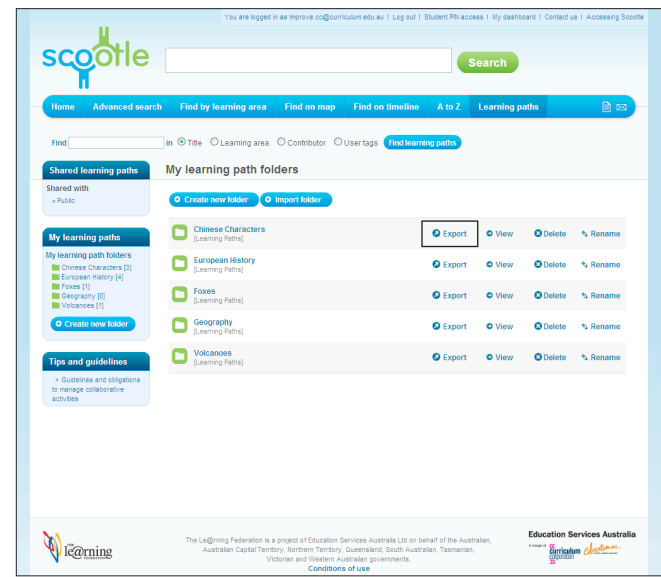
How to

Export a learning path folder



Step 1

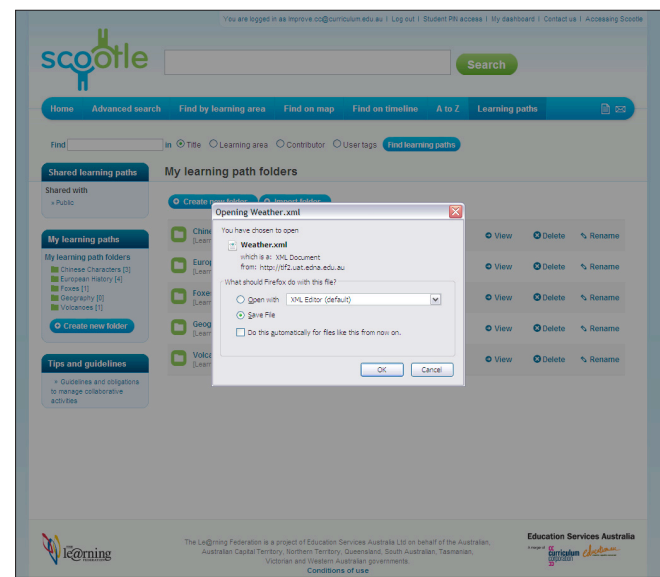
Select **Export**



Select **Export** to export a learning path as an XML file.

Step 2

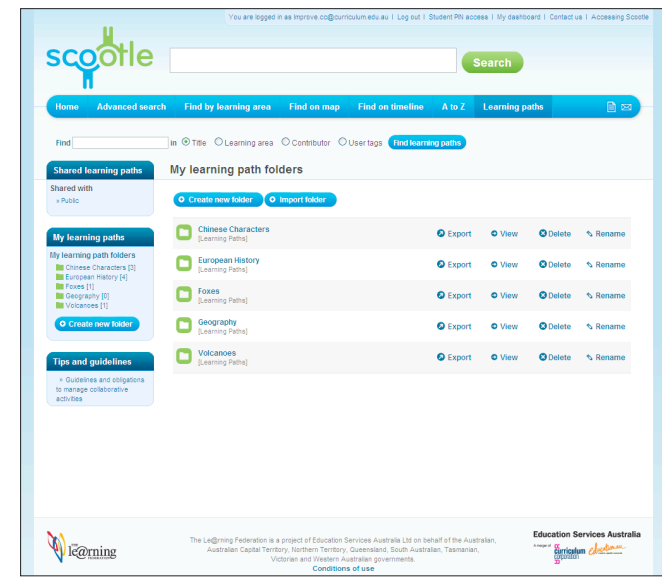
Save the exported folder



Select **Save** to save the exported folder, or **Cancel** to return to the **My learning path folders** page.

Outcome

Folder exported

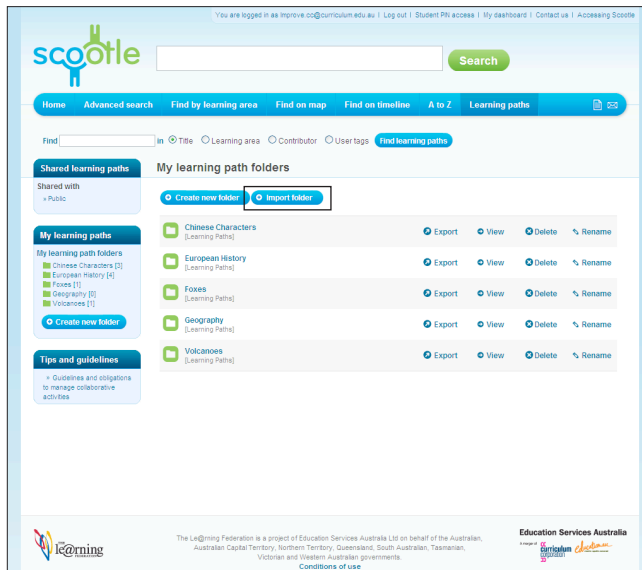


Your folder has been exported. To import a learning path folder, see page 43.

How to Import a learning path folder

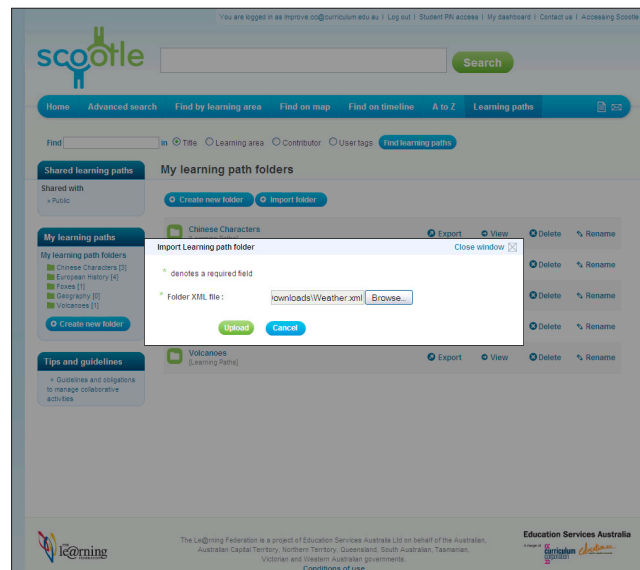


Step 1 Select Import folder



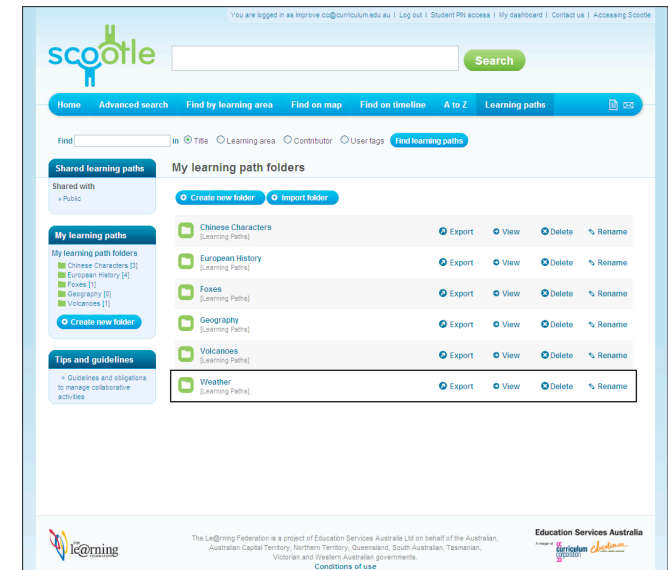
Select **Import folder** to import a new learning path folder.

Step 2 Locate the folder to be imported



Select **Browse** (or **Choose file**) to locate the XML file you want to import as a folder, then select **Upload**.

Outcome Folder imported

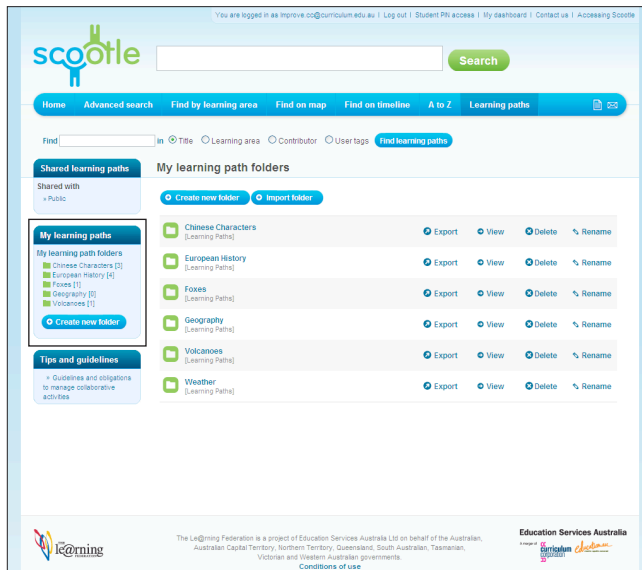


The newly imported folder will appear in your list of folders.

How to Manage learning path folders



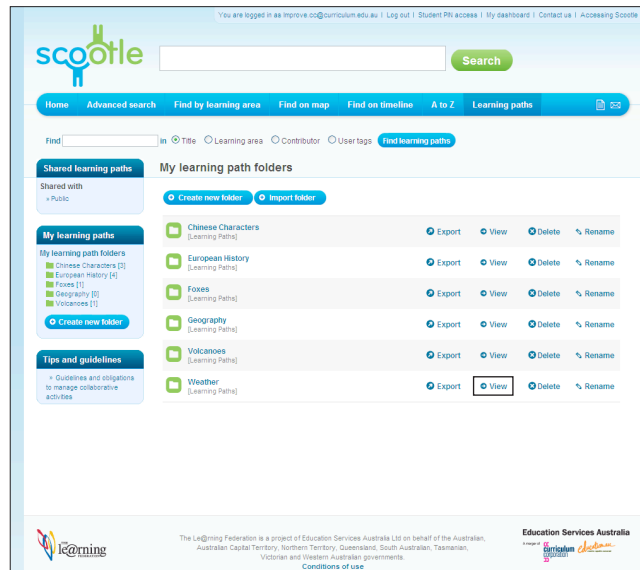
Step 1 Select My learning path folders



The **My learning paths** navigation list, on the left-hand side of the screen (above, left), is a compact version of the full list of folders.

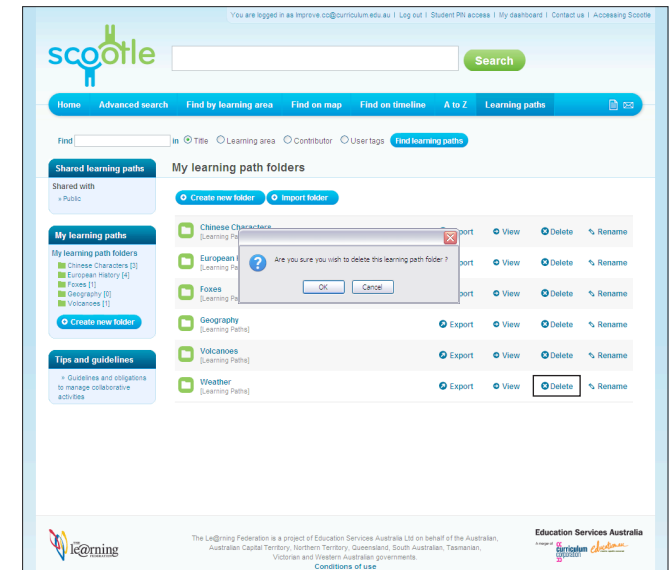
To see the full folder list and be able to view and delete those folders, select **My learning path folders** in the **My learning paths** navigation list.

Step 2 View the contents of a folder



To view the contents of a folder select **View** next to the folder you wish to open.

Step 3 Delete a folder



To delete a folder, select **Delete** next to the folder you wish to delete. A dialogue box will appear to confirm the deletion. Select **OK** to delete the folder or **Cancel** to return to your folder list without making changes.

When you delete a folder all the learning paths it contains will also be deleted.

Overview

Searching learning paths



Search for learning paths in your folders and shared folders using the **Find learning paths** search.

You can access this search function by selecting **Learning paths** in the Navigation bar.

Find learning paths

Enter a search term and select whether to search titles, learning areas, contributors or user tags. Select **Find learning paths** to begin your search.

Follow on Twitter!

You can use the **Follow on Twitter!** link to view the Twitter page of the person who shared this learning path. If you have a Twitter account, you can also follow that person by using this link.

Search results

Select a learning path title or the **View** link to view the learning path.

Filters

You can specify filters for your search if you wish. Select one or more year levels and one or more learning areas using the check boxes. Select **Refine search** to apply your filter options to the search results.

Shared learning paths and My learning paths

Browse your folders and shared learning path folders here.

Overview

Sharing learning paths



Learning paths that are shared with you are displayed in the **My school, My Jurisdiction and Public** folders.

Search and browse learning paths
You can search for learning paths using the **Find** search box.

To narrow your search by title, learning area, contributor or user tags (keywords that help to identify an item of content), select its option button.

Shared learning paths
Use this list to access the learning paths that have been shared with you.

You can view learning paths shared in your school and in your jurisdiction, as well as those that have been shared with the whole Scootle community.

My learning paths
All learning paths that you create and copy are stored here.

You can sort your learning paths into folders to make it easier to find and organise them.

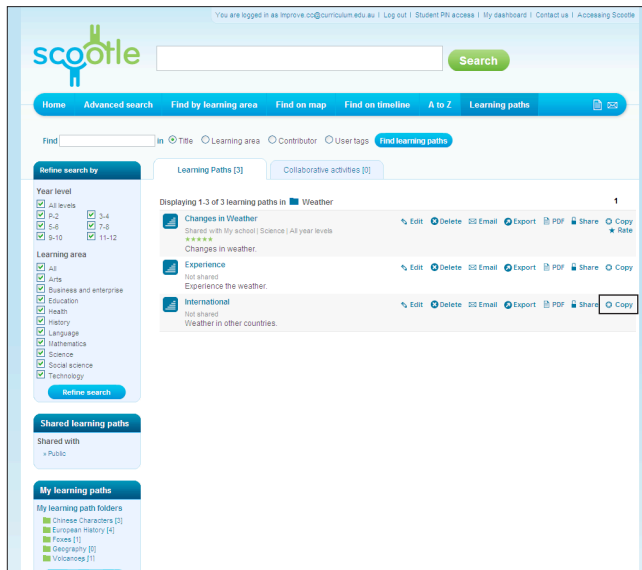
Managing shared learning paths
Learning paths others have shared with you can be copied into your folder so you can customise them for your own learners' needs.

Shared learning paths that you have created can also be edited, deleted, emailed, exported, saved as a PDF, shared and copied.

How to Copy a learning path

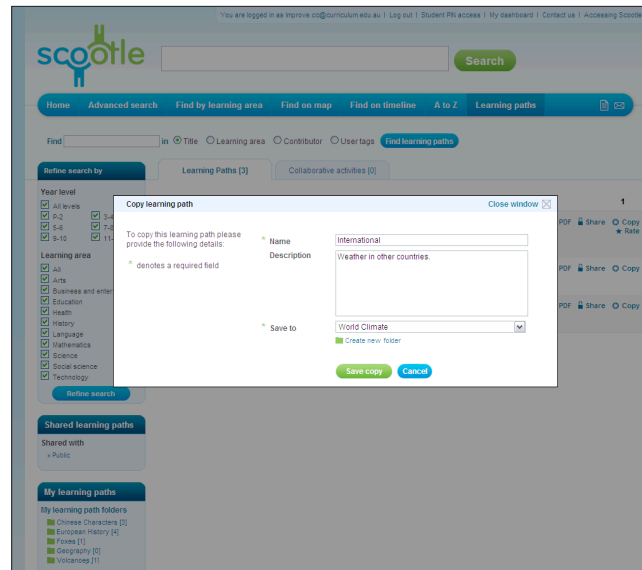


Step 1 View learning paths



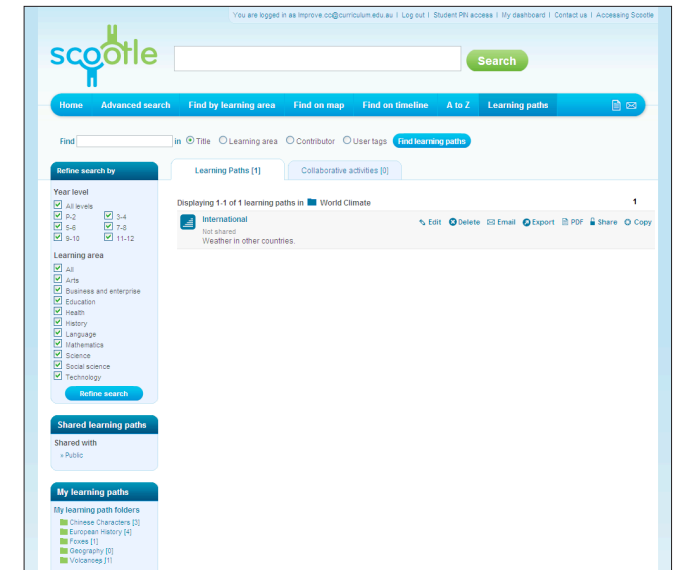
There are two ways to select a learning path to copy.
After searching, you can choose a learning path by selecting **Copy** beside the corresponding learning path.
Alternatively, you can select the title of a learning item to open it, and select **Make a copy** in the **Actions** section of the **View learning path** page.

Step 2 Copy learning path



Select a folder for your new learning path copy, enter a title and description, and select **Save**.
Select **Cancel** to return to the learning path without saving a copy.

Outcome Learning path is saved

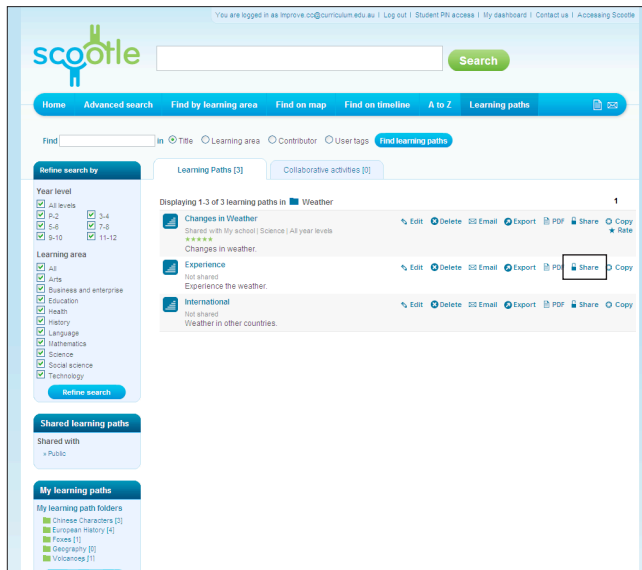


Once saved, the newly copied learning path now appears in the folder you selected, ready for you to edit for your students.

How to Share a learning path



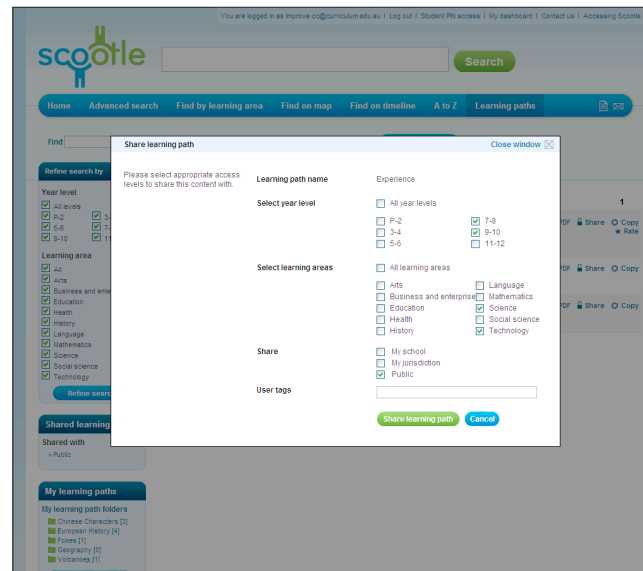
Step 1 View My learning paths



Open the folder containing the learning path you wish to share, locate the learning path to be shared and select **Share**.

You can only share learning paths that are available in your **My learning path** folders.

Step 2 Share learning path

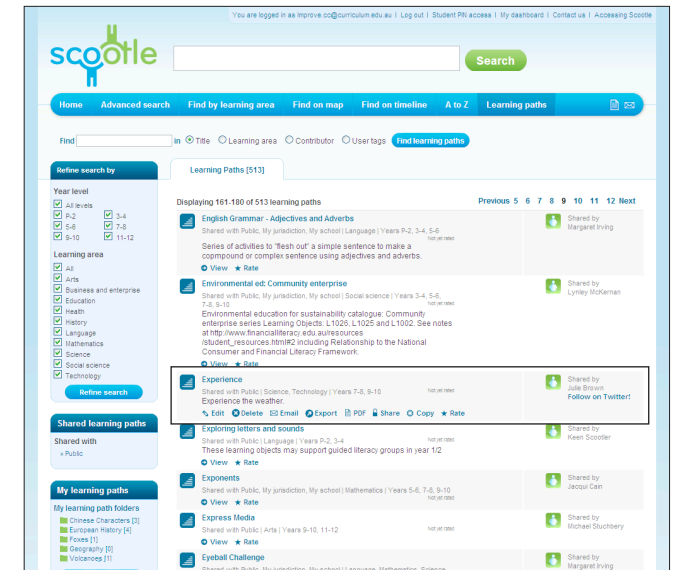


Select whether you wish to share this learning path with your school, with your jurisdiction (also your state) or with the whole Scootle community (public).

To allow others to find your learning path more easily, select appropriate learning areas and year ranges.

Select **Share learning path** to share your learning path, or **Cancel** to abort the process.

Outcome Learning path is shared



Once your learning path is shared it will appear in the appropriate sharing folder.

You can continue to edit your learning path after it is shared, export it as a spreadsheet, email it, save it as a PDF, or even delete it.